

## CITY COUNCIL MEETING

January 9, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Jeanne Hulva, Attorney Michael Antoline, Council members Doug Huggins, Chad Rappe, Kimberly Claussen, Dennie Ruot, Caleb Beasley, and Doug McGuire. Also present were Charlie Dunmire, Darrick Hulva, Cody Holsapple, Steve Bainbridge, Matt Foster, Gene Alcorn, Richard Zerfowski, Barb Beasley, Ryan Murray, and Roger Snively.

The minutes from the December 12th meeting were approved.

Matter Foster presented an amended resolution for the MFT budget for 2016. The amended budget was for the work done on Glenn Street and Wall Street. It resulted in going approximately \$5,000.00 over budget.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins. Motion carried.

Matt Foster presented the preliminary MFT budget for 2017. Any streets that need to be oiled and chipped and are in the TIF district can be paid with TIF funds.

Steve Bainbridge presented the bids for the North Wall Street water main extension. MB Construction LLC from Monticello, MO submitted the lowest bid at \$28,792.00. Mr. Bainbridge recommendation is to award the North Wall Water main extension contract to MB Construction.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to award the North Wall Water main extension contract to MB Construction. Motion carried.

Mr. Bainbridge is working on an estimate for the new rock filter system at the Sanitary Plant.

Mayor Ruot informed the Council that there will be a zoning hearing on January 30, 2016 pertaining to the new business on North Wall Street.

Alderman Huggins informed the Council that there will be a park committee meeting this month.

Roger Snively was present to request that the Council inform residents when their yards are in need of being mowed.

A motion was made by Alderman Ruot, seconded by Alderwoman Claussen to enter executive to discuss purchasing property in the City of Macon and possible litigation. Motion carried.

The meeting resumed at 6:45 p.m. with a roll call of Council members.

Treasurer Jeanne Hulva presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to pay the bills as presented. Motion carried.

A motion was made by Alderman McGuire, seconded by Alderman Beasley to adjourn. Motion carried.

The meeting adjourned at 6:50 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

February 13, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Jeanne Hulva, Attorney Michael Antoline, Council members Doug Huggins, Kimberly Claussen, Caleb Beasley, and Doug McGuire. Also present were Charlie Dunmire, Darrick Hulva, Cody Holsapple, Deputy Seth Major, Matt Foster, Sue Cole, Gene Alcorn, Richard Zerfowski, and Barb Beasley.

The minutes from the January 9th meeting were approved.

Matt Foster presented a resolution for the MFT budget for 2017.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve the MFT budget for 2017. Motion carried.

Deputy Major introduced himself and will be the Deputy assigned to the City of Macon.

Attorney Mike Antoline informed the Council that he had reached an agreement with Frontier/Verizon concerning damaged phone lines. The cost of the damage is \$438.57.

Attorney Antoline informed the Council that the zoning board had met on February 6, 2017 to review possible amendments to the zoning map, certain zoning variances, and special use permit. It was the recommendation of the zoning board to approve the amendments.

Attorney Antoline presented Ordinance No. 2017/02/13-2, an Ordinance approving a zoning map amendment, certain zoning variances, and a special use permit for Zion Pros LLC.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to approving the amendments recommended by the zoning board. Motion carried.

Attorney Antoline presented Ordinance No. 2017/02/13-1, an Ordinance approving and authorizing the execution of a TIF District redevelopment agreement between the City of Macon and Zion Pros, LLC.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to approve Ordinance No. 2017/02/13-1. Motion carried.

Mayor Dunmire presented Ordinance No. 2017/02/13-2, an Ordinance amending the Macon Tax Increment Financing I Redevelopment project area, removing certain parcels from said project area.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve Ordinance No. 2017/02/13-3. Motion carried.

Mayor Dunmire presented Ordinance No. 2017/02/13-4, an Ordinance approving the Macon Tax Increment Financing II redevelopment plan and redevelopment project.

A motion was made by Alderman Beasley, seconded by Alderman McGuire to approve Ordinance No. 2017/02/13-4. Motion carried.

Mayor Dunmire presented Ordinance No. 2017/02/13-5, an Ordinance designating the Macon Tax Increment Financing II redevelopment project area.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve Ordinance No. 2017/02/13-5. Motion carried.

Mayor Dunmire presented Ordinance No. 2017/02/13-6, an Ordinance adopting Tax Increment Financing.

A motion was made by Alderman Huggins, seconded by Alderman McGuire to approve Ordinance No. 2017/02/13-6. Motion carried.

Mayor Dunmire presented Ordinance No. 2017/02/13-7, an Ordinance establishing the Macon Business District; approving a Business District Plan; authorizing the imposition and collection of a sales tax within such Business District; and approving certain actions in connection with the establishment of such Business District.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to approve Ordinance No. 2017/02/13-7. Motion carried.

Mayor Dunmire informed the Council that it is time to set a date for cleanup day. It was the consensus of the Council to have cleanup on May 6<sup>th</sup> from 8 a.m. to 12:00 p.m.

Alderwoman Claussen presented the P & L reports.

Alderwoman Claussen informed the Council that Cody Holsapple was wanting to buy property one half mile from the City of Macon. After a short discussion, the Council was in agreement that they would make an exception and Cody would be able to live outside City limits and continue to work for the City.

A motion was made by Alderwoman Claussen, seconded Alderman Huggins to make an exception and allow Cody to live outside City limits and continue to work for the City. Motion carried.

Alderwoman Claussen informed the Council that if and when the City decided to hire summer help that they would have to work the same hours as the full-time employees.

Alderman Huggins informed the Council that the Park committee had met and finalized the proposed plans for the parks. As soon as the plans are done they will be presented to the public.

Water Superintendent Dunmire informed the Council that the water main extension project on Wall Street was completed.

Treasurer Jeanne Hulva presented the Treasurer's report.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

There is one available space on the business sign. There are a few businesses that were interested in being on the business sign. Someone from the Council will try and contact them and ask if they still would like to be on the business sign.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to adjourn. Motion carried.

The meeting adjourned at 6:35 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

March 13, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Jeanne Hulva, Attorney Michael Antoline, Council members Doug Huggins, Chad Rappe, Kimberly Claussen, Dennis Ruot, Caleb Beasley, and Doug McGuire. Also present were Charlie Dunmire, Darrick Hulva, Cody Holsapple, Deputy Seth Major, Steve Bainbridge, Sam Brooks, Adam Mackey, Jeff Probus, and Lucille Shasteen.

The minutes from the February 13th meeting were corrected and approved.

Deputy Major presented the police report. He requested buying a new camera for the squad car. It was the consensus of the Council to purchase a new camera for the squad car not to exceed \$200.00.

Sam Brooks with the Eastern Star Nursing Home was present to request that the City's engineer inspect the water tower at the Eastern Star Home to see if any maintenance was needed. The City of Macon and the Eastern Star spilt the cost of any repairs that are done to the tower.

Attorney Antoline presented Ordinance No. 2016/03/13-1, an Ordinance Establishing the Macon Business District; Approving a Business District Plan; Authorizing the Imposition and Collection of a Sales Tax Within Such Business District; and Approving Certain Actions in Connection with the Establishment of Such Business District.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve Ordinance No. 2017/03/13-1. Motion carried.

Attorney Antoline presented Resolution 2017/03/13-R1, a Resolution Confirming No Use of State or Federal Funds, or Other Outside Resources, for the Sewage Treatment Plant Rock Filter.

A motion was made by Alderman Ruot, seconded by Alderwoman Claussen to approved Resolution 2017/03/13-R1. Motion carried.

Mayor Dunmire presented pay estimate No. 1 to MB Construction in the amount of \$24,027.40 for the Wall Street Water Main Extension.

A motion was made by Alderman Rappe, seconded by Alderwoman Claussen to approve pay estimate No. 1 to MB Construction in the amount \$24,027.40. Motion carried.

Alderman Ruot would like a letter sent to the people who live in the apartment on Front Street and inform they must clean up after their dogs. The Clerk will contact the owner of the apartments to get a name and address of the residents who have the dogs.

Alderwoman Claussen presented the P& Ls.

Alderman Huggins will have an update on the park plans at April's meeting.

Water Superintendent Dunmire informed the Council that the Hogan Hills lift station had been worked on but still is not working properly. The Mayor suggested that he try contacting someone else to work on the Hogan Hills lift station. Water Supt. Dunmire thanked the Council for the opportunity to attend the Illinois Rural Water Association Conference. He informed the Council that he had met with Steve Bainbridge and there will be a sludge test at the Sanitary Plant for approximately \$400.00.

Steve Bainbridge recommended that the City have the sludge test done. The information will be included in the information the State needs in issuing a permit for the new sewage treatment plant rock filter.

Attorney Antoline informed the Council that a bank is in the process of foreclosing on the Norsen Property Whispering Pines. The bank wants any money that Rick Norsen was to receive to be given to them. Attorney Antoline has been in contact with the bank's attorney and informed them that he is looking into what requirements must be met before any money can be issued to the bank.

Dan Brue one of the two property owners that received half of the abandoned property on Towson Street wants to have the property surveyed so he can erect a fence. Attorney Antoline recommended that Mr. Brue have the property surveyed.

Adam Mackey with Track Enterprises and Macon Speedway presented the tentative schedule for the 2017 race season at Macon Speedway. He introduced the new Macon Speedway Track manager Jeff Probus.

Alderman Huggins is requesting a donation for the Macon Street Fest. The finance committee will meet March 22<sup>nd</sup> and look at the budget and determine the donation amount.

Treasurer Jeanne Hulva presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to pay the bills as presented. Motion carried.

The Municipal Collector will be meeting on March 20<sup>th</sup> with a company that would enable the City to receive credit and debt payments.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to adjourn. Motion carried.

The meeting adjourned at 6:45 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

April 10, 2017

Clerk Pam Windell called the Macon City Council meeting to order at 6:00 p.m. She asked for a nomination to name Alderman Dennis Ruot as Mayor Pro-Tem.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to accept Alderman Ruot as Mayor Pro-Tem. Motion carried.

Present were Clerk Pam Windell, Treasurer Jeanne Hulva, Attorney Michael Antoline, Council members Doug Huggins, Chad Rappe, Kimberly Claussen, Dennis Ruot, Caleb Beasley, and Doug McGuire. Also present were Charlie Dunmire, Darrick Hulva, Cody Holsapple, Deputy Joe Mannix, Sue Cole, Roger Snively, Gene Alcorn, Richard Zerfowski, and Barb Beasley.

The minutes from the April 13th meeting were approved.

Deputy Mannix presented the police report.

The Clerk reminded the Council that May 6<sup>th</sup> from 8 a.m. – 12 p.m. was clean-up day.

The Clerk presented the Council with a request from the Macon County Sheriff's Department for a donation to their golf outing that supports the shop with a cop program. The consensus of the Council was to donate \$100.00.

The Clerk presented the Council with information enabling the City to take debit and credit card payments for water and renting the Community Center. The only cost to the City is the initial fee of \$178.00 to start the program. The Council agreed that it would be beneficial to the City and customers to take debit and credit cards.

The Clerk presented information about adding a monthly charge of approximately \$1.00 for leak insurance to water bills. Customers have the option to opt out of the program. The program is to protect the customer in case of a large leak. If a resident was to have a large usage of water they would pay an average bill and the remainder of the bill would be paid by ServLine.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve authorizing a \$1.00 increase to water bills for leak insurance. Motion carried.

The Council discussed the possibility of a new electronic sign for the Community Center. The Mayor and Clerk will have more information next month.

A motion was made by Alderman Beasley, seconded by Alderwoman Claussen to table the vote for the new electronic until next month. Motion carried.

Alderman Huggins informed the Council that MSA has the plans finalized for the park and recreation areas in Macon. He will schedule park committee meeting before the City Council meeting and present the finalized plans at the May City Council meeting.



Alderman Beasley informed the Council that a building permit had been issued to Zion Pro's for the new building they are building at the North connector.

Alderwoman Claussen presented the new proposed budget for the 2017 – 2018 fiscal year. She then presented the P & Ls for March.

The agenda had a new water truck listed to discuss and vote on. The Council will table the vote until next month.

A motion was made by Alderman Beasley, seconded by Alderman Rappe to table the vote on the new water truck until next month. Motion carried.

The agenda had a new squad car listed to discuss and vote on. It was the consensus of the Council to table the vote on the new squad car next month.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to table the vote on the new squad car until next month. Motion carried.

Salary review were tabled until next month.

Mayor Pro-Tem wants to have delinquent properties in Macon cleaned up. The City will send a letter and give the property owners 30 days to abate. If the properties are not cleaned up the Attorney will send a letter giving them 14 days to comply or they will receive a summons to appear in court.

Mayor Pro-Tem Ruot requested getting bids to have the Depot painted. Alderman Huggins Informed him that he had got bids in the past and nothing had been decided. The Council agreed that the Depot should be painted and not sided. Alderman Huggins will have bids at May's meeting.

Water Superintendent Dunmire updated the Council on the Water Plant and Sewer Plant.

Alderwoman Claussen informed the Council that at the finance meeting it was recommended by the Mayor and Clerk to have an outside company do the City's payroll. The Clerk received two quotes one is from Little Accounting the cost would be \$165.00 a month. The second quote is from Cbiz at a cost of \$100.00 a month.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to let Cbiz do the City's payroll for a year. Motion carried.

Attorney Antoline informed the Council that he is waiting on the paperwork for the Ford property. He also informed the Council that he has been in contact with Keith Moran about the Whispering Pines properties. He contacted the bank's attorney and informed them that the bank even though they paid taxes on some the properties that no money would be issued until he and Keith Moran research the contract that the City entered into with Rick Norsen the owner of Whispering Pines. The Clerk will forward all payments that have been made to Mr. Norsen in the past to the Attorney.

Resident Sue Cole suggested putting a notice in the next newsletter about delinquent properties.

Treasurer Jeanne Hulva presented the Treasurer's report.

A motion was made by Alderman Huggins, seconded by Alderman McGuire to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to pay the bills as presented. Motion carried.

The Street Fest committee is asking for permission from the City to have mud volleyball this year at the Street Fest. They will clean up the mud and reseed the area. The Council agreed to try it this year.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to adjourn. Motion carried.

The meeting adjourned at 7:45 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

May 9, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Jeanne Hulva, Attorney Mike Antoline, Council members Kimberly Claussen, Caleb Beasley, and Doug McGuire. Also present were Charlie Dunmire, Cody Holsapple, Darrick Hulva, Monte Holsapple, Matt Foster, Renee Clark, Geneva Clark, Sue Cole, Jack Herbert, Richard Zerfowski, Shelia Moore, Sophie Fiebig, Sydney Moore, and Ian Carnahan.

Attorney Antoline swore in the Mayor, Clerk, Treasurer, and Council members.

The minutes from the April 10<sup>th</sup> meeting were approved.

Matt Foster informed the Council that the City had received two bids for oiling and chipping of various streets in Macon. Mr. Foster recommended approving Earl Walker for the oiling and chipping project. Their bid was \$28,818.00.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve authorization of Earl Walker to do the oiling and chipping project in the City of Macon not to exceed \$28,818.00. Motion carried.

Meridian Journalism class presented the Council with information on a digital kiosk they would like to install at the High School. It would have past and present information about the school. The students did an excellent job presenting the information. They are looking for donations to add to their fund raisers to purchase the digital kiosk. The Council will review a video showing how the kiosk works and have a decision at next month's meeting.

Mayor Dunmire read Alderman Denny Ruot's resignation letter.

Renee Clark was present to ask the Council for permission to have a 5K color run on July 1<sup>st</sup> to raise money for the American Cancer Society. The Council approved the 5k color run.

Deputy Major presented the police report. He informed the Council that two sheds had been broken into.

Mayor Dunmire informed the Council that he had been in contact with Sheriff Schneider and Lt. Butts about replacing the squad car. The new vehicle would be a Ford Explorer at a cost of \$33,000.00.

Alderman Beasley informed the Council that the squad car has 60,000 miles on it and in his opinion we should wait at least one more year before replacing it. After a brief discussion, it was decided that the Mayor will contact Lt. Butts and have him present at the next City Council meeting to give a detailed report on why the vehicle might need to be replaced now.

Jack Herbert was present to ask the City for a donation for the South Macon Township. They are in need of a new mower and trimmer. The cost is \$9,974.16 for the two items. The donation can

be made out of the TIF fund. The City would like a letter from the Township requesting the donation.

A motion was made by Alderwoman Claussen, seconded by Alderman McGuire to approve a donation to the South Macon Township in the amount of \$9,974.16. Motion carried.

Water Superintendent Dunmire presented the Council with the state bid for a new water truck. The present water truck is five years old with 60,000 miles on it. The cost of new water truck will be \$22,803.00 with the trade-in of \$10,500.00 for the present water truck.

After discussing the cost of the water truck, it was the consensus of the Council that the City should wait another year before trading it in for a new water truck.

Mayor Dunmire informed the Council that full time employees had received a 3% raise. The finance committee had met and discussed using a merit evaluation starting this fiscal year. He also recommended a fifty cent raise for the part time summer employees that mow.

A motion was made by Alderwoman Claussen, seconded by Alderman McGuire to approve a 3% increase for full time employees and a fifty cent an hour increase for the part time summer employees. Motion carried.

Alderwoman Claussen – yes

Alderman McGuire – yes

Alderman Beasley – yes

The Mayor informed the Council that Charlie has passed his Class C test and that it would be a \$1,000.00 increase in his salary.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to increase the Water Superintendent's salary \$1,000.00. Motion carried.

Mayor Dunmire presented the cost of installing an electronic LED sign at the Community Center. The cost of a full color one sided sign is \$14,368.00. The Council discussed whether or not to move the sign closer to the highway. After a short discussion, it was decided to have the sign at the entry of the Community Center.

A motion was made by Alderwoman Claussen, seconded by Alderman McGuire to purchase a new electronic sign for the Community Center not exceed \$14,368.00. Motion carried.

Alderwoman Claussen – yes

Alderman McGuire – yes

Alderman Beasley – no

Street Superintendent Hulva presented a bid to replace the doors at the depot and have it painted. The cost of the project is \$7,766.40.

A motion was made by Alderman Beasley, seconded by Alderwoman Claussen to have the depot repaired and painted. Motion carried.

Attorney Antoline informed the Council that he is waiting on the title work for the property located at 101 South Miller. The cost of purchasing the property is \$6,000.00.

A motion was made by Alderman Beasley, seconded by Alderwoman Claussen to approve the purchase of 101 South Miller for \$6,000.00. Motion carried.

Darrick presented the Council with a bid from Mike Scott Excavating in the amount of \$2,500.00 to demolish the house at 101 South Miller.

A motion was made by Alderman Beasley, seconded by Alderman McGuire to approve the bid of \$2,500.00 to demolish the house located at 101 South Miller. Motion carried.

Alderwoman Claussen presented the P & Ls for April.

Alderwoman Claussen presented an update on the park and recreation project should have final plans at next month's meeting.

Charlie informed the Council that well #6 is not operating correctly. It will have to be inspected tested, and if repairs are needed it could cost \$31,000.00.

A motion was made by Alderman Caleb, seconded by Alderwoman Claussen to authorize the Water Superintendent to have well #6 inspected, tested, and any repairs that are needed done not to exceed \$31,000.00. Motion carried.

The Clerk and Sue Cole were asked by Robin Murray about helping get volunteers to deliver food for Catholic Charities. They would like to deliver groceries once a month to people in town and in the rural areas who are in need. Treasurer Hulva thinks she can get volunteers. She will contact Robin Murray about the project.

Attorney Antoline informed the Council that two of the parcels in Whispering Pines are not included in the foreclosure notice he received. He is preparing a letter to send to Rick Norsen requesting proof of ownership of the properties. Attorney Antoline has reviewed the agreement and stated that Mr. Norsen is in breach of agreement pertaining to reimbursements. If Mr. Norsen does receive any reimbursement it will be reduced.

Mayor Dunmire suggested moving the burn pile to the sewer plant. After a lengthy discussion it was the consensus of the Council to have the burn pile remain where it is on Wiles Street.

Treasurer Jeanne Hulva presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman McGuire to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to pay the bills as presented. Motion carried.

A motion was made by Alderman Beasley, seconded by Alderwoman Claussen to adjourn. Motion carried.

The meeting adjourned at 7:40 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

June 12, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Jeanne Hulva, Attorney Mike Antoline, Council members Doug Huggins, Kimberly Claussen, Caleb Beasley, and Doug McGuire. Also present were Charlie Dunmire, Cody Holsapple, Darrick Hulva, Sue Cole, Gene Alcorn, Richard Zerfowski, Deputy Major, Tony Perry, Steve Bainbridge, and John Butts.

The minutes from the May 9<sup>th</sup> meeting were approved.

Deputy Major presented the police report.

Lt. Butts informed the Council that the Ford Explorer now being used by the Sheriff's Department could be purchased for \$30,800 through the state bid for the City of Macon patrol vehicle. The County will donate cages and various equipment for the new vehicle. The equipment could be transferred from one of their vehicles to the new one at a cost of approximately \$1,820.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to purchase a new Ford Explorer and equipment for \$32,900.00. Motion carried.

Alderwoman Claussen – yes

Alderman Beasley - no

Alderman Huggins yes

Alderman McGuire - yes

Steve Bainbridge presented the final pay estimate for the North Wall Street water main project. The amount of \$4,764.60 is to be paid to MB Construction.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to pay MB Construction \$4,764.60. Motion carried.

Mr. Bainbridge presented the Council with the cost of repairing and painting the Eastern Star Water Tower. The City will be responsible for 50% of the cost of the project. Mayor Dunmire and the Water Superintendent will meet with the board at the Eastern Star and discuss what should be done to the water tower.

Mr. Bainbridge informed the Council that the City has the permit needed to proceed with the rock filter project at the Sanitary Plant. 75% of the project can be paid by the TIF fund. The other 25% from the water/sewer fund.

A motion was made by Alderman Huggins. Seconded by Alderwoman Claussen to authorize Steve Bainbridge of Chastain & Associates to advertise for bids for the rock filter system. Motion carried.

Mayor Dunmire informed the Council that he had reviewed the e-mail presentation from the Meridian Journalism Class requesting a donation of \$10,000.00 to install a kiosk at the high school that would have information about the school on it. It was the consensus of the Council not to give a donation at this time.

Alderman Huggins informed the Council that the Macon Street Fest would have video games & outdoor movies for the kids this year.

Mayor Dunmire informed the Council that Darrick Hulva had passed Class 4 wastewater operator license. He is recommending a \$1,000.00 increase in Darrick's salary to take effect June 30, 2017.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve a pay of \$1,000.00. Motion carried.

Darrick Hulva informed the Council that the summer help was doing a great job. He is requesting the City purchase a new or used compactor for road repair. The cost of a used one is \$1,400.00 and a new is \$1,800.00.

A motion was made by Alderman Beasley, seconded by Alderman McGuire to purchase a new compactor for \$1,800.00. Motion carried.

Alderwoman Claussen presented the P&Ls.

Alderman Huggins will have information from MSA at next meeting. He informed the Council that work on the depot has been started.

Mayor Dunmire informed the Council that Advanced Disposal is wanting to increase their garbage rates. The Council would like more information at next month's meeting.

Attorney Antoline presented Ordinance No. 2017/12/06-1 an Ordinance for Prevailing Wage.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve Ordinance No. 2017/12/06-1. Motion carried.

Attorney Mike Antoline will advertise for bids on the Miller Street property.

Treasurer Jeanne Hulva presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to adjourn to executive session to discuss potential litigation. Motion carried.

The regular meeting resumed at 7:25 p.m.

A motion was made by Alderwoman Claussen, seconded by Alderman McGuire to adjourn. Motion carried.

The meeting adjourned at 7:30 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

July 10, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Attorney Mike Antoline, Council members Doug Huggins, Chad Rappe, Kimberly Claussen, Caleb Beasley, and Doug McGuire. Also present were Charlie Dunmire, Brandon Windell, Sue Cole, Richard Zerfowski, Deputy Major, and Barb Beasley.

Mayor Dunmire asked for a motion to appoint Brandon Windell to the fill the vacate Council seat.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to appoint Brandon Windell as Alderman to the Council. Motion carried.

The minutes from the June 12<sup>th</sup> meeting were amended.

A motion was made by Alderman Beasley, seconded by Alderwoman Claussen to approve amended minutes. Motion carried.

Deputy Major presented the police report.

The delinquent properties were discussed and a committee will inspect the properties before the next Council meeting.

Water Superintendent Charlie Dunmire informed the Council that Darrick and Cody had been patching streets and alleys.

Alderwoman Claussen presented the P&L reports. The Mayor informed the Council on the changes he made to the P&L reports.

Alderman Huggins will have a finalized park and recreation plan at next month's meeting. He informed the Council that the depot repairs and painting project was finished.

Water Superintendent Charlie Dunmire reported that he has replaced the gate at the sanitary plant and that work on well 6 is done.

Alderman Beasley reported that a new garage was being built on Front Street.

Sue Cole informed the Council that the alleys look very nice.

Mayor Dunmire presented the Treasurer's report.



A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to pay the bills as presented. Motion carried.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to adjourn to executive session to discuss potential litigation. Motion carried.

The regular meeting resumed at 6:45 p.m.

A motion was made was made by Alderman Huggins, seconded by Alderman McGuire to have Attorney Antoline notify Darrick Hulva and Rick Norsen that TIF contracts will be voided.

A motion was made by Alderman Huggins, seconded by Alderman McGuire to adjourn. Motion carried.

The meeting adjourned at 7: 50 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

August 14, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Attorney Mike Antoline, Council members Doug Huggins, Chad Rappe, Kimberly Claussen, Caleb Beasley, Doug McGuire, Brandon Windell. Also present were Charlie Dunmire, Darrick Hulva, Monte Holsapple, Don Koehler, Sue Cole, Gene Alcorn, Deputy Major, and Barb Beasley.

The minutes from the July 10<sup>th</sup> meeting were amended.

A motion was made by Alderman Rappe, seconded by Alderwoman Claussen to approve amended minutes. Motion carried.

Deputy Major presented the police report.

The delinquent properties were inspected and it was the committee's recommendation to have Attorney Antoline send letters to the property owners that needed immediate attention. There will be an article in the newsletter going out in September that any property that does not correct any ordinance violations such as abandoned cars and unsafe building will start receiving ordinance violation fines starting October 1<sup>st</sup>.

Alderman Beasley informed the Council that the ordinance on pools and decks is vague and is recommending that the City amend the ordinance with stricter guidelines. Attorney Antoline will work on an ordinance for September's meeting.

There are two businesses displayed on the City's business sign that are no longer in business and need to be removed. The Clerk will talk to Matt Roush about installing a new sign for Krekel's if they are still interested.

Alderman Beasley would like to get information to the Council about the cost of having the City ordinances updated and available electronically. Mayor Dunmire will contact Illinois Codification Services to check on pricing for updating code book and electronic availability.

Darrick informed the Council that the oiling and chipping project has been completed.

Alderwoman Claussen presented the July P & L report. She also informed the Council that the full-time employees had been evaluated and the employees will start having weekly planning meetings with their committee chairs and the Mayor beginning in September. They will be reevaluated in March.

Alderman Huggins will send everyone the plans for parks for the Council to review and recommend any changes at next month's meeting.

Charlie informed the Council that breakers need to be replaced at both parks. The breakers at Walsh park will be replaced. Any work that needs to be done at Memorial will be done when the park and recreation work is done.

Charlie informed the Council that Well #3 located at the water plant is not being used and needs to be abandoned and sealed. Charlie requested three quotes he received two. His recommendation is to have Layne Christenson properly abandon Well #3.

A motion was made by Alderman Beasley, seconded by Alderman Windell to hire Layne Christenson to abandon and seal Well #3. Motion carried.

Alderman Beasley informed the Council that Darrick had issued one building permit for a shed.

Attorney Antoline informed the Council that the bids for the Miller Street property would be opened at the September meeting. The bid information will be published in the Herald and Review.

Attorney Antoline informed the Council that the Dunn Street property error would be corrected before the end of August.

Alderman Beasley would like the Miller Street bid information put on the City website. The Clerk will do it before August 25<sup>th</sup>.

The Mayor informed the Council that the Peoples Bank of Macon would like the City to leave the CDs in their bank. It was the consensus of the Council to leave the CDs in Peoples Bank of Macon as long as interest rates are comparable to other financial institutions.

Treasurer Hulva presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Beasley, seconded by Alderman Windell to pay the bills as presented. Motion carried.

Attorney Antoline will have an ordinance for the new leak adjustment policy next month.

A motion was made by Alderman Windell, seconded by Alderwoman Claussen to adjourn. Motion carried.

The meeting adjourned at 6:40 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

September 11, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Attorney Mike Antoline, Council members Doug Huggins, Kimberly Claussen, Doug McGuire, Brandon Windell. Also present were Charlie Dunmire, Gene Alcorn, Richard Zerfowski, Barb Beasley, Bill Dowis, Kevin Buckley, and Steve Bainbridge.

The minutes from the August 14<sup>th</sup> meeting were approved.

Mayor Dunmire presented the police report.

Kevin Buckley presented and reviewed the audit report for the fiscal year.

A motion was made by Alderman Huggins, seconded by Alderman McGuire to approve the audit as presented by Mr. Buckley. Motion carried.

Steve Bainbridge presented the final payment for Entler Excavating for the North Woodcock project.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to approve the final payment due to Entler Excavating in the of \$56,431.31. Motion carried.

Mr. Bainbridge informed the Council that the Sanitary Plant sludge test that were done were good. The rock filter project is progressing and he will keep the Council informed of any updates.

Mayor Dunmire informed the Council that the City would have a fall clean-up day September 23<sup>rd</sup>. The Clerk would be sending letters to some properties owners reminding them to take advantage of the clean-up service.

Mayor Dunmire contacted Illinois Codification Services to get a quote for updating and making the Code Book available online. The quote he received is \$5,000.00 and it will take approximately a year to get the Code Book updated and electronically available.

Mayor Dunmire presented Resolution No. 2017/09/11-R1, a Resolution to have the City of Macon Code Book updated.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve Illinois Codification Services for codification update. Motion carried.

Alderman Windell informed the Council that the oiling and chipping project was completed.

Alderwoman Claussen presented the P and L reports.

Alderman Huggins informed the Council that there would be a park meeting next week to discuss which the different phases of the park and recreation area and plan the first phase to start in the Spring of 2018. MSA has still not obtained any grants but will keep Alderman Huggins updated when a grant becomes available.

Alderman Huggins will find out what playground is deemed hazardous and have it removed for the park. He would like the sandbox removed as soon as possible.

Water Supt. Dunmire informed the Council that Well #3 was in the processing of being abandoned. The project should be done this week.

Mayor Dunmire informed the Council that he, the committee chairs for street and alleys, water, finance, and the full-time employees started having weekly meetings on Monday. The meetings keep the Council members informed of the day to day operations and lets the employees know what projects need to be addressed in the City.

Attorney Antoline presented Ordinance No. 2017/09/11-2 an Ordinance amending chapter 7, article II, of the revised code of ordinances of the City of Macon, Illinois. This Ordinance will increase the waiting period to 48 hours after applying for a peddler's license and the fee will increase to \$25.00.

A motion was made by Alderman Windell, seconded by Alderwoman Claussen to approve Ordinance No. 2017/09/11-2. Motion carried.

Attorney Antoline presented Ordinance No. 2017/09/11-3 an Ordinance amending chapter 38, article IV, of the revised code of ordinances of the City of Macon, Illinois. This ordinance pertains to water leak adjustments. The City now has a leak insurance program. Any residential customer may decline the insurance if they do so they will be responsible for full amount of their water bill with no adjustments.

A motion was made by Alderman Huggins, seconded by Alderman Windell to approve Ordinance No. 2017/09/11-3. Motion carried.

The City received no sealed bid for the Miller Street property. If someone decides they would want the property and submit a bid the City will be able to accept the bid providing the same requirements are meant that were outlined in past properties sold in the City.

Attorney Antoline presented Resolution No. 2017/09/11-R2 a resolution relating to participation by elected officials in the Illinois Municipal Retirement Fund.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to approve Resolution No. 2017/09/11-R2. Motion carried.

Attorney Antoline informed the Council that the judge would be signing the paper work to release the deed to the Dunn Street property within two weeks. Mr. Dowis who owns the Dunn Street property and has built a house and has a buyer. He has to have the deed within 25 days.

Mayor Dunmire presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to pay the bills as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderman Windell to adjourn. Motion carried.

The meeting adjourned at 6:50 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

October 9, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Attorney Mike Antoline, Council members Chad Rappe, Kimberly Claussen, Caleb Beasley, Doug McGuire, and Brandon Windell. Also present were Charlie Dunmire, Cody Holsapple, Richard Zerfowski, Sue Cole, Bill Dowis, and Deputy Major.

The minutes from the September 11<sup>th</sup> meeting were approved.

Deputy Major presented the police report. Deputy Major is increasing patrol on North Woodcock Road and Andrews Street due to the increase in grain hauling during the harvest season.

Mayor Dunmire informed the Council that proper school zone signs would be installed. At present the Deputy cannot write any violation because of where the signs are located they do not inform drivers where the school zone begins and ends.

Mayor Dunmire informed the Council that the contract with Illinois Codification had been signed and sent to Illinois Codification.

Mayor Dunmire let everyone know that clean-up day in September was a success. Letters to derelict property owners will be mailed out this month.

Alderwoman Claussen presented the P&Ls. There are some corrections that need to be made they will be done before the next meeting. The committee chairpersons, Mayor, and full-time employees are still meeting on Monday mornings to setup the work week.

Alderman Beasley presented four building permits: two sheds, a garage, and building addition.

The park committee will discuss having two ball fields instead of one. The reason for the extra ball field is due to the information received from the summer ball association. They will no longer be able to use Borg Warner field.

Mayor Dunmire updated all the TIF agreements information. Keith Moran informed the Mayor that he can track TIF expenditures for the City. It was the consensus of the Council to have Moran Economic Development track TIF expenditures.

Attorney Antoline informed the Council that instead of having a pool and deck ordinance the City should amend the ordinance that pertains to accessory structures setbacks.

Attorney Antoline presented the Council with a bid from Bill Dowis for the Miller Street property in the amount of \$1,850.00. The Council will accept the bid with the understanding that a house must be built within 18 months. The neighbor has agreed to an easement for Mr. Dowis to run a new sewer line. TIF funds can be used on this project.

Mayor Dunmire presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to pay the bills as presented. Motion carried.

A motion was made by Alderman Windell, seconded by Alderman Rappe to adjourn. Motion carried.

The meeting adjourned at 6:30 p.m.

Respectfully submitted, Pam Windell, City Clerk



## CITY COUNCIL MEETING

November 13, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Attorney Mike Antoline, Council members Doug Huggins, Chad Rappe, Kimberly Claussen, Caleb Beasley, Doug McGuire, and Brandon Windell. Also present were Charlie Dunmire, Cody Holsapple, Darrick Hulva, Richard Zerfowski, Gene Alcorn, Barb Beasley. and Bill Dowis.

The minutes from the October 9<sup>th</sup> meeting were approved.

Deputy Major was not present due to illness. Mayor Dunmire presented the police report.

Mayor Dunmire attended a Mayors meeting with seven other Mayors from surrounding Municipalities. They will meet again in January. The reason for the meetings are to work with other communities and share ideas to have a successful community.

Lunch with Santa will be at the Community Center December 2<sup>nd</sup> from 11:00 a.m. – 1:00 p.m. The Christmas food baskets will be distributed on December 9<sup>th</sup> from 9 – 11 a.m.

Alderman Huggins made a motion, seconded by Alderwoman Claussen to donate \$1,000 to the Macon Food Baskets Fund. Motion Carried.

The Clerk will get addresses to Attorney Antoline and he can send letters to derelict properties and abandoned vehicles owners.

Darrick informed the Council that the new school zone signs would be installed on Wednesday November 15<sup>th</sup>.

Alderwoman Claussen presented the P & Ls and informed the Council that there are some corrections that need to be made by the Treasurer.

Alderman Huggins informed the Council that he is waiting to hear back from the City's insurance company about what playground equipment might need to be removed. He will be talking with the summer ball association about adding a second ball field to the new park.

Charlie informed the Council that winterizing of the parks, equipment, and buildings is done. He also informed the Council that Steve Bainbridge would be attending the December meeting to discuss the next step going forward with the rock filter system for the sanitary plant.

Alderman Beasley presented one building permit for a new house on Miller street and a room addition for a house on Shaw street. Treasurer Hulva presented the Treasurer's report.

Alderman Rappe informed the Council that the Churches in Macon would be having a Prayer walk on November 18<sup>th</sup> at 9:00 a.m. The walk will start on Glenn and end at the school.

A motion was made by Alderman Beasley, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to pay the bills as presented. Motion carried.

Attorney Antoline will present an Ordinance next month amending the pool and deck ordinance.

A motion was made by Alderman Windell, seconded by Alderman Huggins to enter executive session to discuss personnel issues. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to adjourn. Motion carried.

The meeting adjourned at 6:40 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

December 11, 2017

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Jeanne Hulva, Attorney Mike Antoline, Council members Doug Huggins, Chad Rappe, Kimberly Claussen, Caleb Beasley, and Brandon Windell. Also present were Charlie Dunmire, Cody Holsapple, Darrick Hulva, Deputy Major, Sue Cole, Steve Bainbridge, and Roger Snively.

The minutes from the November 13<sup>th</sup> meeting were approved.

Deputy Major presented the police report.

Steve Bainbridge presented an update and timeline for the rock filter project for the sanitary plant. The cost of the project is \$222,000.00. The project should be completed in May weather permitting. Mr. Bainbridge recommended that the City authorize Chastain Engineering to advertise for bids for the rock filter project.

A motion was made by Alderman Beasley, seconded by Alderwoman Claussen to authorize Chastain Engineering to advertise for bids for the sanitary rock filter project. Motion carried.

Mayor Dunmire reported that lunch with Santa was a success with close to 100 people attending. He also reported that the Christmas food baskets had been delivered on the 9<sup>th</sup> of December. The committee and volunteers distributed 34 baskets. The committee received generous donations this year allowing the committee to give each child a gift.

Alderwoman Claussen presented the P & Ls.

Alderman Beasley reported that the pump at the Cook Street lift station had been repaired.

Mayor Dunmire will meet Tuesday the 12<sup>th</sup> with a representative from Brinkoetter realty about a possible housing subdivision in Macon. He will have more information in January.

Attorney Antoline is working on the pool and deck ordinance. He informed the Council that portable car ports are considered an accessory building.

Attorney Antoline presented Ordinance No. 2017/12/11-1 an Ordinance for the levy and assessment of taxes for the City of Macon for the fiscal year commencing May, 2017 and ending April 30, 2018.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to approve Ordinance No. 2017/12/11-1. Motion carried.

Attorney Antoline informed the Council that he had sent two property owners a letter informing of the date that they have to have their property brought up to code.

Sue Cole told the Council that the Christmas decorations on Front Street looked very nice.

Mayor Dunmire informed the Council that the City lunch for employees and surrounding communities' employees would be December 14<sup>th</sup> at 11:30 a.m.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to pay the bills as presented. Motion carried.

A motion was made by Alderman Beasley, seconded by Alderman Windell to adjourn. Motion carried.

The meeting adjourned at 6:25 p.m.

Respectfully submitted, Pam Windell, City Clerk