

CITY COUNCIL MEETING

January 14, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood, Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, Caleb Beasley, Doug McGuire. Also, present were Charlie Dunmire, Monte Holsapple, Debbie Stewart, Mike Stewart, Kelsea Stewart, John Kendall, Nancy Kendall, Pat Whittington, Steve Bertolis, and Brian Britton.

The minutes from the December 10<sup>th</sup> meeting were approved.

Mayor Dunmire presented the police report.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to accept the zoning board's recommendation not to rezone the Rick White property on South Wall Street. Motion carried.

Caleb – No	Doug – yes	Brandon – No
Kimberly – yes	Doug – yes	Chad – yes

Charlie and Cody have been busy with snow removal.

Alderman Beasley will meet with Charlie and the Mayor to go over the water rate study. The Mayor will schedule a meeting in March to go look at new meters.

Alderman McGuire informed the Council that insurance for the City has changed carriers.

Attorney Garwood presented Ordinance No. 20190114-01, an Ordinance authorizing a tax increment financing redevelopment agreement with Brian and Amy Ray and providing for the expenditure of tax increment financing funds.

A motion was made by Alderman Beasley, seconded by Alderman Rappe to approve Ordinance No. 20190114-01. Motion carried.

Treasurer Huggins presented the Treasurer's report. Lori will be getting rates on CD investments for the City. She will have the information at next month's meeting.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to adjourn. Motion carried.

The meeting adjourned at 6:20 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

February 11, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood, Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Caleb Beasley, Doug McGuire. Also, present were Charlie Dunmire, Cody Holsapple, Monte Holsapple, Larry Belskamper, Gil Benson, Matt Foster, and Greg Smith.

The minutes from the January 11<sup>th</sup> meeting were corrected and approved.

Mayor Dunmire is waiting to hear back from the Sheriff's Department regarding the police hire back program.

Matt Foster presented the MFT maintenance program resolution for 2019 in the amount of \$60,000.00.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve the MFT maintenance program resolution for 2019. Motion carried.

Alderwoman Claussen informed the Council that there will be a budget meeting for the 2019 – 2020 fiscal year on March 12<sup>th</sup> at 6 p.m.

Mayor Dunmire informed the Council the there will be a meeting of the water committee on March 13<sup>th</sup> at 6 p.m.

Street Supt. Holsapple reported that he and Charlie had been repairing water leaks.

Alderwoman Claussen presented the P&Ls.

Water Supt. Dunmire informed the Council that three breaks on the water line coming to Macon had been repaired. Burdick's replaced sections of the well line.

Charlie has been trying out different radio systems. After a short discussion about the radios the Mayor would like Charlie to get more information at the IRWA conference next week and present it next month.

Mayor Dunmire and Charlie want to replace more of the well line. They will contact Mark Bingham at Chastain's Engineering.

Attorney Scott Garwood informed the Council that a court hearing date of March 1<sup>st</sup> had been set for the Front Street property. The other properties that are in need of repair will receive a letter giving them 15 days to make the needed improvements if not they will receive ordinance violation citations.

Larry Belskamper was present at the meeting to thank Charlie and Cody for the good work they have been doing snow removal and repairing water leaks. He also wanted to thank the volunteers who helped the City employees.

Greg Smith was present to thank Charlie and Cody. He also wanted to voice his concerns about some properties in Macon. He suggested that the Council members drive down the streets and alleys to see the derelict properties. He also wanted to know what was being done about the building addition that was started on the corner of Glenn & Miller.

Alderman Beasley informed Greg that the work on the building had been stopped until the homeowner has a variance hearing.

Gil Benson was present to let everyone know that Charlie and Cody did a good job on the well line water leaks. He did voice his concern that the well line does not need to be replaced.

Treasurer Huggins informed the Council that after comparing C.D. rates Peoples Bank of Macon had the best rates. Lori would like to do four TIF C.D.s \$50,000.00 in each for 6 months, 12 months, 18 months, and 24 months. Two for the Water \$75,000 in each 6 months and 12 months. Two for the equipment fund \$25,000 in each 6 months and 12 months.

Alderwoman Claussen made a motion, seconded by Alderman Rappe to authorize the Treasurer to purchase C.D.s for the TIF, Water, and Equipment funds in amounts presented. Motion carried.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderman Beasley, seconded by Alderwoman Claussen to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to pay the bills as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to adjourn. Motion carried.

The meeting adjourned at 6:45 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

March 11, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood, Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, Caleb Beasley, Doug McGuire. Also, present were Charlie Dunmire, Cody Holsapple, Monte Holsapple, Sue Cole, and Bob Sargent.

The minutes from the February 11<sup>th</sup> meeting were approved.

Mayor Dunmire reminded the Council that there would be a budget meeting on Tuesday March 12<sup>th</sup> & a water committee meeting on March 13<sup>th</sup>.

The City's 150th anniversary is April 19<sup>th</sup>. Alderwoman Claussen will chair a committee to discuss having a celebration sometime in May.

The Council scheduled May 4<sup>th</sup> for cleanup day.

Alderman Windell informed the Council that Street Supt. Cody Holsapple will meet with the engineer this month and they will decide what streets will be oiled and chipped.

Alderwoman Claussen presented the P&Ls.

Alderman Huggins informed the Council that work on the new park would resume in the Spring. He is getting information on security cameras for the park.

Alderman Beasley informed the Council that there would be a water committee at 6:00 p.m. on March 13<sup>th</sup>. They will discuss replacing the water meter reading system.

Alderman Beasley informed the Council that he is working on five building permits.

Bob Sargent presented the race schedule for the Macon Speedway.

Mr. Sargent would like the City to do something about the flooding on North Woodcock Road. Alderman Beasley and Windell will look at North Woodcock Road.

Attorney Scott Garwood informed the Council that at the end of the month the house on South Front Street can be demolished. He is working on the other two properties.

Alderman Beasley informed the Council that the Macon Street Fest has been cancelled due to lack of volunteers.

Treasurer Huggins presented the Treasurer's report. She also reported that C.D.s have been purchased.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to adjourn. Motion carried.

The meeting adjourned at 6:20 p.m.

Respectfully submitted, Pam Windell, City Clerk

## CITY COUNCIL MEETING

April 8, 2019

Clerk Pam Windell called the Macon City Council meeting to order at 6:00 p.m. Present were Treasurer Lori Huggins, Attorney Scott Garwood, Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, Caleb Beasley, Doug McGuire. Also, present were Charlie Dunmire, Sue Cole, Richard Zerfowski, and Mark Bingham.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to nominate Alderwoman Claussen as Mayor Pro-tem. Motion carried.

The minutes from the March 11<sup>th</sup> meeting were approved.

Mark Bingham an engineer with Chastain and Associates presented water projects plans. Water meter replacement will be next year. There EPA forms that must be filled out. There is a 2-inch water main on Cole street that needs to be replaced with a 6-inch water main line. The well house needs maintenance and water line coming into Macon may need to be replaced. The water committee will meet and discuss what projects will be done.

Mayor Pro-tem Claussen reported that a blurb will be included in the newsletter letting residents know there will be a 150<sup>th</sup> celebration in May or June. The information will be posted on the website, Blue Mound Leader, and we heart Macon face book page. She also reminded everyone that the City cleanup day is May 4<sup>th</sup> from 8 – noon.

Alderman Windell would like approval for the new mower.

A motion was made by Alderman Huggins, seconded by Alderman Windell to purchase a new mower not to exceed \$17,000.00. Motion carried.

Mayor Pro-tem presented the budget for the 2019 – 2020 fiscal year.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to approve the presented budget FY 2019 – 2020. Motion carried.

The Council reviewed salaries of the full-time employees.

A motion was made by Alderman Huggins, seconded by Alderman Windell to accept the salary adjustments. Motion carried.

Pam Windell - \$42,526      Charlie - \$47,111      Cody - \$44,150

Alderman Huggins informed the Council that he would be ordering the curbing that will be installed around the new playground. The cost of the curbing is \$2,300.00.

Attorney Scott Garwood reported that the house on Front street can be demolished. Mayor Dunmire has signed the necessary papers to start the process of having the house on Sherman street and Glenn street demolished.

There are several properties in Macon with abandoned vehicles. Pam will get addresses and photo of the vehicles to Scott.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to pay the bills as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to adjourn. Motion carried.

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Pam Windell



## CITY COUNCIL MEETING

May 13, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood, Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, and Caleb Beasley. Also, present were Charlie Dunmire, Cody Holsapple, Sue Cole, and Mark Bingham.

The minutes from the April 8<sup>th</sup> meeting were corrected and approved.

The Treasurer and Council members were sworn in.

Mayor Dunmire presented the new committee appointments.

Mark Bingham an engineer with Chastain and Associates presented a bid from Earl Walker for oiling and chipping in the amount of \$34,080.00.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve Earl Walker's bid of \$34,080.00 for oiling and chipping. Motion carried.

Street Supt Cody Holsapple informed the Council that one of the summer mowers had started today. He also informed the Council that demolition of the house on Front Street would start tomorrow.

Alderwoman Claussen presented the April Profit and Loss reports.

Alderman Huggins requested that the ground work done at the new park be paid out the TIF fund. It was the consensus of the Council to pay the work at the new park out of the TIF fund.

Alderman Huggins informed the Council that Claire Reynolds will be the park director for the summer park program. Spencer Litteral will be her assistant.

Water Supt Charlie Dunmire presented quotes for the pump at the lift station on Wiles Street. The cost to repair the pump is \$8,183.60 and the cost to replace the pump is \$12,331.00. After discussing the options, the Council will approve buying two new pumps.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to purchase two pumps for \$24,662.00. Motion carried.

Mark Bingham was present to get authorization to start the paper work for the meter replacement project. The EPA must receive the plan by August.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to authorize Chastain and Associates to start the plans for the water meter replacement project. Motion carried.

Attorney Scott Garwood will have the prevailing wage ordinance and the budget and apportion ordinance at next month's meeting.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to pay the bills as presented. Motion carried.

A motion was made by Alderman Beasley, seconded by Alderman Windell to adjourn. Motion carried.

The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Pam Windell

## CITY COUNCIL MEETING

June 10, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood, Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, Doug McGuire, and Caleb Beasley. Also, present were Charlie Dunmire, Cody Holsapple, Sue Cole, Greg Smith, Larry Belskamper, John Kendall, Nick Wright, and Matt Foster.

The minutes from the May 13<sup>th</sup> meeting were corrected and approved.

Mayor Dunmire informed the Council that the zoning board committee members are appointed every five years. This has not been the practice of the City of Macon. The Mayor has two people interested in serving on the zoning board. The present members can be reappointed to the zoning board. The appointments are made by the Mayor and have to be approved by the Council. No action was taken at this meeting.

Mayor Dunmire reminded the Council that the Sesquicentennial Celebration is June 30<sup>th</sup> from 2 – 5 p.m. at the park on Front Street.

Alderman Huggins informed the Council that at the Street committee meeting it was discussed to have a drainage study done on North Woodcock. The cost of the study will be \$11,000.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to authorize Matt Foster of Chastain & Associates to proceed with the drainage study not to exceed \$11,000. Motion carried.

Street Supt. Holsapple informed the Council that he had received bids for a sidewalk on Dunn Street and Ruby Street. He has received one quote of \$40,000 for the two proposed sidewalks. The Mayor requested that Cody get at least one more quote.

Clerk Windell informed the Council that she had sent out sixteen letters to residents who have had their disposal service suspended for non-payment. The Clerk also informed the Council that the City's annual audit would be done on June 25<sup>th</sup>.

Alderwoman Claussen presented the profit and loss reports.

Alderman Huggins reported that the mulch had been ordered for the new park. Charlie and Cody are moving one more piece of playground equipment.

Cody presented two quotes for a new bed for the dump truck. The quotes are \$11,000. The new bed is in the budget. Cody will order the new bed this week.

Alderman Huggins informed the Council that he had contacted the company that own the railroad cars that are on the tracks in Macon. He was told they are used for storage and will not be moved.

Water Supt. Dunmire reported that Mark Bigham with Chastain and Associates is working on the water projects. The plans have to be submitted by August to be reviewed by the IEPA.

Charlie presented a quote of \$8,796.38 for a shore box that will be used when they are digging to repair water mains.

A motion was made by Alderman Windell, seconded by Alderwoman Claussen to purchase the shore box in the amount of \$8,796.38. Motion carried.

Alderman Beasley reported that he will be issuing a building permit to Adeona Simpson for a storage shed on her rental property. He also reported that there will be a zoning hearing to rezone property on the North end of Macon. The property is now zoned highway Business (B-2) and the request is to rezone it to Industrial district (I-1).

Alderman Chad Rappe informed the Council that Bendsen Signs would no longer be providing signage service to the City of Macon. He has been in contact with Ace Signs in Springfield and they will be the City's signage provider going forward.

Attorney Garwood presented Ordinance No. 20190610-1, an Ordinance for the combined annual budget and appropriation ordinance of the City of Macon for the fiscal year 2019 – 2020.

A motion was made Alderwoman Claussen, seconded by Alderman Windell to approve Ordinance No. 20190610-1. Motion carried.

Attorney Garwood informed the Council that it is no longer necessary to pass a prevailing wage ordinance. He reported that he is moving forward on the property on 246 West Glenn St. The owner of the property on Sherman street is making progress on the issues that were cited by the City. Attorney Garwood informed the Council he would not be at July's city council meeting.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to adjourn. Motion carried.

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Pam Windell

## CITY COUNCIL MEETING

July 8, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, and Treasurer Lori Huggins. Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, Doug McGuire, and Caleb Beasley. Also, present were Charlie Dunmire and Cody Holsapple.

The minutes from the June 10<sup>th</sup> meeting were approved.

Street Supt Cody Holsapple presented two quotes for a new bed for the dump truck. Higgs Welding was the low bid at \$11,475.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to approve the purchase of a new bed for the dump truck. Motion carried.

Cody is still waiting on quotes for the sidewalk projects.

Alderman Huggins informed the Council that the residents who had received letters about abandoned vehicles had complied.

Alderwoman Claussen presented the profit and loss reports.

Alderman Huggins reported that work was still in progress at the new park.

Water Supt Charlie Dunmire informed the Council that the Ruby Street valve needed repair work. He is ordering extra parts to have on hand when repair work needs to be done in the future. The softener at the water needs to be repaired waiting on quotes.

Mayor Dunmire presented Resolution 2019/07/08-R1. The resolution is authorizing a representative of the City of Macon to sign loan documents.

A motion was made by Alderman Huggins, seconded by Alderman Windell to approve Resolution 2019/07/08-R1. Motion carried.

Alderman Beasley issued a building permit for a garage and a demo permit for a garage. He now has the full legal description for the property that is will go before the zoning board for rezoning.

Attorney Garwood sent a memo to the Council that the Goddard property on North Woodcock can not be demolished.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderman Windell, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to adjourn. Motion carried.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Pam Windell

## CITY COUNCIL MEETING

August 12, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood. Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, and Caleb Beasley. Also, present were Charlie Dunmire, Kevin McCoy, Monte Hogan, Brandon Rarick, Tom Long, Tami Long, Joe Warnick, Katie Warnick, William Nunn, Sharon Nunn, Sue Cole, Richard Zerfowski, and Kyle Janvrin.

The minutes from the July 8<sup>th</sup> meeting were approved.

Alderman Beasley presented the Council with the zoning board's recommendation to approve a zoning map amendment for the Monte Hogan property located at the intersection of North Wall Street and Rt. 51 from highway business (B-2) to industrial (I-1).

A motion was made by Alderman Beasley, seconded by Alderman Windell to approve the request to amend the zoning map from highway business (B-2) to industrial (I-1). Motion carried.

Mayor Dunmire updated the Council on the progress of updating the City's code book. The code book has been amended to have the Mayor Pro-tem appointed by the Mayor to act in his absence. Water rate changes will also be included in the new code book. He also informed the Council that there would be a meeting of the zoning board to deny the installation of shipping containers for permanent storage on residential property.

Kevin Buckley presented the annual audit. The auditor's recommendation is to make journal adjustment entries. Mr. Buckley informed the Council that the attorney is required to receive a 1099.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to approve the authorization of the auditors to make the needed journal entries. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to accept the annual auditor's report. Motion carried.

Attorney Garwood will be checking with Illinois Municipal League on an ordinance for the City to pass banning sales of recreational marijuana. Attorney Garwood will have an ordinance at the next meeting.

Brandon Rarick with A.C.T.S. LLC was present to request maps showing water and sewer lines. His company installs fiber internet. The company has installed internet

services in Moweaqua and Stonington. He will need to obtain an agreement with the City to directional bore on utility easement. The cost to customers will be \$50 a month and no contract required.

Alderman Huggins presented the quotes for the sidewalk on Ruby Street, and Front Street by the bank and in front of the post office. The cost for the sidewalk on Ruby Street is \$24,000.00. The cost for certain sections of sidewalk repair at the bank and the post office is \$22,345.00. After discussing the cost, the Council decided not to install a sidewalk on Ruby Street at this time. The work will be done at the bank and post office.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to replace sections of the sidewalk at the bank and post office. Motion carried.

Alderman Huggins informed the Council that the basketball hoops at the new park had been raised to 10 ft. and will no longer be adjustable.

Alderman Windell informed the Council that Water Supt. Charlie Dunmire had the pumps replaced at the lift station on Wiles Street. Charlie informed the Council that he has the part to repair the water softener. The state did an inspection of the Sanitary Plant on Tuesday August 6<sup>th</sup>, they will send their report to the City. The Boody water tower was cleaned today.

Mayor Dunmire presented a water rate study that recommended an increase for water rates and to setup a savings account for future water reading system replacement by assessing each customer \$1.00 per month for a meter charge. Mayor Dunmire also recommended raising the water deposit for new customers from \$50 to \$100.00.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to increase water rates. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to increase the water deposit from \$50 to \$100. Motion carried.

William Nunn lives less than a mile outside the City of Macon and would like to have City water run to his house and possibly two more homes near him. It was the consensus of the Council to pay some of the cost Mr. Nunn would accrue in having a water line installed to his property.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to pay some of the cost of running a water line to Mr. Nunn's property. Motion carried.

Alderwoman Claussen presented the profit and loss reports.



Alderman Beasley informed the Council that letters had been sent to four of the zoning board members whose terms had expired. They have until the 27<sup>th</sup> of August to let the Clerk know if they want to be reappointed to the zoning board.

Alderman Rappe informed the Council that there is interest in building a 10-unit senior housing in Macon. The Mayor will be talking to the Developer and have more information in the future.

Mayor Dunmire informed the Council that Mr. Stade has property near route 51 in TIF II. He does not want to be in the TIF district. Keith Moran will do the necessary paperwork to have the parcel removed from the TIF district.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to authorize Keith Moran to remove the parcel from the TIF district. Motion carried.

Attorney Garwood presented Ordinance No. 20190812-01, an Ordinance approving the request for a zoning map amendment from highway business (B-2) to industrial (I-1) of the City of Macon zoning code for the properties having tax identification number of 16-16-28-352-010, 16-16-28-352-001 and 16-16-28-352-009 located within the corporate limits of the City.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to approve Ordinance No. 20190812-01. Motion carried.

Attorney Garwood reported that there are only two people who have not paid for disposal service. The Macon County Sheriff's deputy will serve them with notices to appear in court. Scott informed the Council that the mortgage company that holds the deed to the property on Front Street will be releasing the deed. The property on West Glenn should be deemed abandoned. Scott informed the Council that twice a year the closed session minutes need to be reviewed. He would like to do this in September and December this year and then June and December next year.

The Clerk informed the Council that the newsletter should be out by Friday August 16<sup>th</sup>. She also informed the Council that the community rummage sales would be October 3 -5. Cleanup day will be October 5<sup>th</sup> from 8 a.m. until noon.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to adjourn. Motion carried.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Pam Windell

## CITY COUNCIL MEETING

September 9, 2019

Clerk Pam Windell called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood. Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, Caleb Beasley, and Doug McGuire. Also, present were Charlie Dunmire, Sue Cole, Richard Zerfowski, Larry Belskamper, and Matt Foster.

A motion was made by Alderman Huggins, seconded by Alderman Beasley to appoint Alderwoman Claussen as Mayor Pro-Tem. Motion carried.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to approve the minutes from the August 12<sup>th</sup> meeting. Motion carried.

The contract for the Warnick Court water project was presented by Matt Foster of Chastain and Associates.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to approve the water project contract presented by Chastain and Associates. Motion carried.

Mayor Pro-Tem reminded the Council about clean-up day on October 5<sup>th</sup> from 8 – noon. She also informed the Council that there would be a committee shredding day on October 26<sup>th</sup> from 8 – 11 a.m.

Alderman Huggins reported that the sidewalk work on Front Street in front of the bank and post office has been completed.

Attorney Scott Garwood informed the Council that he had sent a notice to the Boody Water Company informing them that their water rate would increase starting with the December billing cycle. The water rate increase and the ordinance pertaining to no sale of cannabis in the City of Macon will be in the recodification book.

Mayor Pro-Tem Claussen presented the profit and loss reports.

Alderman Beasley presented Ordinance No.20190909-01, an Ordinance amending the zoning code about not allowing shipping container, semi-trailer container, or any other free-standing storage container to be permitted for use as an accessory use in any residential zoning district. Alderman Beasley would like to allow for storage containers already on residential properties. Mayor Pro-Tem Claussen and Aldermen Huggins, McGuire, and Rappe agree the storage containers should be removed.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to approve Ordinance No. 20190909-01. Motion carried. Kimberly – yes, Doug H – yes, Doug M – yes, and Chad – yes. Caleb – no.

Alderman Rappe reported that two businesses had expressed interest in being on the business sign. He has called them and is waiting for them to return his call.

Attorney Garwood informed the Council that he is still working on the dilapidated properties. He will have the Council review the closed session minutes next month.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Rappe, seconded by Alderman Huggins to pay the bills as presented. Motion carried.

A motion was made by Alderman Beasley, seconded by Alderman Huggins to adjourn. Motion carried.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Pam Windell

## CITY COUNCIL MEETING

October 14, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins, Attorney Scott Garwood. Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, and Doug McGuire. Also, present were Charlie Dunmire, Cody Holsapple, Monte Holsapple, Sue Cole, Richard Zerfowski, Tom Long, Tammy Long, and Lyle Lash.

The minutes from the September meeting were reviewed and approved.

The Mayor informed the Council that five members of the zoning board needed to be appointed or reappointed. His recommendations for reappointment are Larry Belskamper, John Kendall, Nick Wright, and Greg Smith. His recommendation for new appointment is Tom Long. They will serve for five years. John Snowden and Joe Koehler were appointed in December of 2018 and their terms will expire in 2023.

A motion was made by Alderman Windell, seconded by Alderman Huggins to approve the reappointment of Larry, John, Nick, and Greg for five-year terms to the zoning board and the appointment of Tom Long to a five-year term. Motion carried.

Lyle Lash presented a proposal from Lash Brothers. They would like to lease the farm ground behind the community center for seven years at the rate of \$1,000 per year. They will be planting alfalfa.

Attorney Garwood informed the Council that whomever is farming the ground now must be notified by the end of the month.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to accept the proposal presented by Lash Brothers. Motion carried.

Mayor Dunmire informed the Council that October 26<sup>th</sup> from 8 – 11 a.m. would be a community paper shredding day hosted by the City at the community center. He also informed everyone present that the fall clean-up day had been a success.

Alderman Huggins informed the Council that the parks had been winterized.

Alderman Windell informed the Council that Charlie had informed him of problems with communications at the water plant. Charlie told the Council that the cost of having the problems resolved with be approximately \$10,000. It was the consensus of the Council to have Charlie get the repairs done as soon as possible. Charlie informed the Council that the well line had been pigged.

Alderwoman Claussen presented the profit and loss reports for September.

Alderman Rappe reported that property had been purchased in Macon and the new owner wanted information about the TIF program.

Attorney Garwood presented Ordinance No. 2019-01, an ordinance adopting a revised code of ordinances of the City of Macon, Macon County, IL.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve Ordinance No. 2019-01. Motion carried.

Attorney Garwood is working on getting the deed for the property of 363 South Front. There is a court date of October 30, 2019 for the property at 246 West Glenn.

There are several properties in Macon that are in need of mowing and or buildings need repaired. The Clerk will get the addresses and what needs to be addressed on the properties to Attorney Garwood.

Attorney Garwood informed the Council that two residents still have not paid for disposal service. They are due to appear in court the first of November.

Richard Zerfowski would like to have the city contact the owner of the property next to him on Cole street. They have started doing renovations but no work has been done for a while.

Tom Long would like to have the city contact the owners of a vacant property due to the fact that the yard has not been mowed for several months.

The Clerk will get these addresses and concerns to the Attorney.

Treasurer Huggins presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve the Treasurer's report as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderman Rappe to pay the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to enter executive session for the semi-annual review of the minutes of meetings lawfully closed under the open meetings act, 5 ILCS 120/2(c)(21). Motion carried.

The regular meeting resumed at 6:27 p.m.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve the minutes of the following meetings held in executive session:

July 2, 2002, August 9, 2004, September 13, 2004, January 9, 2006, March 13, 2006, April 10, 2006, May 8, 2006, June 12, 2006, February 12, 2007, March 12, 2007, August 13, 2007, October 8, 2007, March 10, 2008, August 10, 2009, August 9, 2010, September 13, 2010, October 11, 2010, April 11, 2011, June 13, 2011, October 10, 2011, January 9, 2012, March 12, 2012, October 8, 2012, November 12, 2012, December 10, 2012, March 11, 2013, August 12, 2013, September 9, 2013, October 14, 2013, April 14, 2014, August 11, 2014, November 10, 2014, February 9, 2015, May 11, 2015, June 13, 2016, January 9, 2017, June 12, 2017, July 10, 2017, and October 8, 2018.

Motion was carried unanimously.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to make the minutes of the following meetings held in executive session available for public inspection:

July 2, 2002, August 9, 2004, September 13, 2004, January 9, 2006, March 13, 2006, April 10, 2006, May 8, 2006, June 12, 2006, February 12, 2007, March 12, 2007, August 13, 2007, October 8, 2007, March 10, 2008, August 10, 2009, August 9, 2010, September 13, 2010, October 11, 2010, April 11, 2011, October 10, 2011, January 9, 2012, March 12, 2012, December 10, 2012, March 11, 2013, August 12, 2013, September 9, 2013, April 14, 2014, August 11, 2014, November 10, 2014, and January 9, 2017.

Motion carried unanimously.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to keep the minutes of the following meetings held in executive session confidential:

June 13, 2011, October 8, 2012, November 12, 2012, October 14, 2013, February 9, 2015, May 11, 2015, June 13, 2016, June 12, 2017, July 10, 2017, and October 8, 2018

Motion carried unanimously.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to destroy any verbatim recordings for all of the executive sessions except for those for the meeting held on October 8, 2018.

Motion carried unanimously.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to adjourn. Motion carried.

The meeting adjourned at 6:42 p.m.

Respectfully submitted,

Pam Windell



## CITY COUNCIL MEETING

November 11, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins. Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, Brandon Windell, and Caleb Beasley. Also, present were Cody Holsapple, Monte Holsapple, Sue Cole, Tom Long, Tammy Long, Chris Korte, and Jim Closson.

The minutes from the October meeting were reviewed and approved.

Chris Korte and Jim Closson from Risk Management Association presented quotes for insurance coverage for the City.

The Mayor will be meeting with the City's current insurance agent this week to discuss insurance increases. He will have information for the Council next month.

Mayor Dunmire informed the Council that the Community Food Baskets will be distributed on December 14<sup>th</sup>. He requested a donation for the food baskets.

A motion was made by Alderwoman Claussen, seconded by Alderman Windell to donate \$1,000.00 to the Community Food Baskets. Motion carried.

The Mayor reminded everyone that lunch with Santa will be on December 7<sup>th</sup> at the Community Center.

The Mayor informed the Council that the application for the loan for water projects has been submitted to the EPA and is under review.

Alderwoman Claussen presented the profit and loss reports.

Alderman Beasley is working on a variance for the trailer park. The variance request will have to go before the zoning board. Alderman Beasley will have an update at the next meeting.

Alderman Huggins informed the Council that he has been approached about having a dog park in the new park. He will get more information and present it next month.

Todd Collins wants to repair the bell at the new park in honor of his aunt. He will present his plans to Council for approval before starting any work on the bell.

Mayor Dunmire informed the Council that due to the weather Attorney Garwood would not be attending the meeting. The Mayor will be presenting the Attorney report.

Mayor Dunmire reported that Attorney Garwood would have the Tax Levy Ordinance at the December meeting.

Foreclosure has been started on 363 South Front Street. The City is now the owner of 246 West Glenn Street. A letter has been sent to 800 Wall Street about mowing. No

response from owner. The owners of 392 W Hight have mowed. The owner has start repairs on the roof at 241 South Front Street. No progress has been made on the remodel at 318 West Cole.

Attorney Garwood informed the Council that they will have to review closed meeting Minutes next month in order to comply with reviewing the closed minutes twice a year.

The two residents who are delinquent on disposal service did not appear for court.

Alderman Huggins is requesting that Attorney Garwood send a letter to James Ater informing him that he can not accumulate used appliance and junk on his property.

Alderwoman Claussen informed the Council that she has been informed of children trying to get into businesses on Front Street. They were also knocking on residents' doors and windows. She would like to have a police officer on duty in Macon.

Mayor Dunmire had spoken to someone about being an officer for the City on a part time basis. He has not heard back from him. He will contact him again.

Alderman Rappe has been approached by citizens who have witnessed people drive across the j-turn. He thinks that if a police officer would be present at the j-turn people would not drive across it.

Treasurer Huggins presented the Treasurer's report. She also informed the Council that Jake from Moran Development informed her that a separate checking account for TIF II needs to be set-up. Mayor Dunmire would like a separate savings account for water meters. Starting in December all residents will be charged a dollar for future water meter replacement.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve the Treasurer's report as presented. Motion carried.

A motion was by Alderwoman Claussen, seconded by Alderman Windell to approve the bills as presented. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to adjourn. Motion carried.

The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Pam Windell

## CITY COUNCIL MEETING

December 9, 2019

Mayor Frank Dunmire called the Macon City Council meeting to order at 6:00 p.m. Present were Clerk Pam Windell, Treasurer Lori Huggins. Council Members Doug Huggins, Kimberly Claussen, Chad Rappe, and Caleb Beasley. Also, present were Cody Holsapple, Monte Holsapple, Sue Cole, Matt Foster, John Telford, and Becky Telford.

The minutes from the November meeting were reviewed and approved.

Street Superintendent Cody Holsapple informed the Council that the Kubota tractor needs new tires. It was the consensus of the Council to have Cody purchase tires for the tractor.

Water Superintendent Charlie Dunmire informed the Council that the radios for communication at the water plant have been installed. The rest of the communication repair will be done this week. The EPA inspected the water plant in November.

Charlie informed the Council he will be having surgery on December 19<sup>th</sup> and will be on light duty for four weeks.

Alderwoman Claussen presented the profit and loss reports.

Alderman Beasley informed the Council that there will be a zoning hearing on December 16<sup>th</sup> for a variance at the mobile home trailer park.

Attorney Scott Garwood presented Ordinance No. 2019-02, an ordinance for the levy and assessment of taxes for the City of Macon for the fiscal year commencing May 1, 2019 and ending April 30, 2020.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve Ordinance No. 2019-02. Motion carried.

Scott presented Ordinance No. 2019-03, an ordinance approving membership in the Illinois municipal league risk management association and authorizing the execution of the intergovernmental cooperation contract.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to approve Ordinance No. 2019-03. Motion carried.

Scott informed the Council that one delinquent disposal customer was due in court on December 11<sup>th</sup>.

Scott will start foreclosure on 363 South Front Street. He reported that the roof had been repaired at 241 South Front Street. He would like to wait until spring to see if any

progress is made at 800 South Wall. The yard has been mowed at 392 West Hight. Alderman Caleb Beasley stated that there is a hole in the roof at 392 West Hight. Charlie will get photos of the roof for Scott. Charlie will also get photos of 318 West Cole and 149 North Front for Scott.

Cody informed the Council that the cost of demolishing the house at 246 West Glenn is \$9,000.

Engineer Matt Foster informed the Council that he is working on a plan for drainage on North Woodcock. He will meet with the Mayor about the drainage project before January's meeting.

Treasurer Lori Huggins presented the Treasurer's report.

A motion was made by Alderwoman Claussen, seconded by Alderman Beasley to approve the Treasurer's report as presented. Motion carried.

A motion was by Alderwoman Claussen, seconded by Alderman Rappe to approve the bills as presented. Motion carried.

A motion was made by Alderman Huggins, seconded by Alderwoman Claussen to enter executive session for the semi-annual review of the minutes of meetings lawfully closed under the open meetings act, 5 ILCS 120/2(c)(21). Motion carried.

The regular meeting resumed at 6:23 p.m.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to approve the minutes from the October 19, 2019 executive session. Motion carried.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to make the minutes of the following meetings held in executive session available for public inspection:

October 19, 2019.

Motion carried unanimously.

A motion was made by Alderwoman Claussen, seconded by Alderman Huggins to keep the minutes of the following meetings held in executive session confidential:

June 13, 2011, October 8, 2012, November 12, 2012, October 14, 2013, February 9, 2015, May 11, 2015, June 13, 2016, June 12, 2017, July 10, 2017, and October 8, 2018

Motion carried unanimously.

A motion was made by Alderwoman Claussen, seconded by Alderman Rappe to adjourn.  
Motion carried.

The meeting adjourned at 6:27 p.m.

Respectfully submitted,

Pam Windell